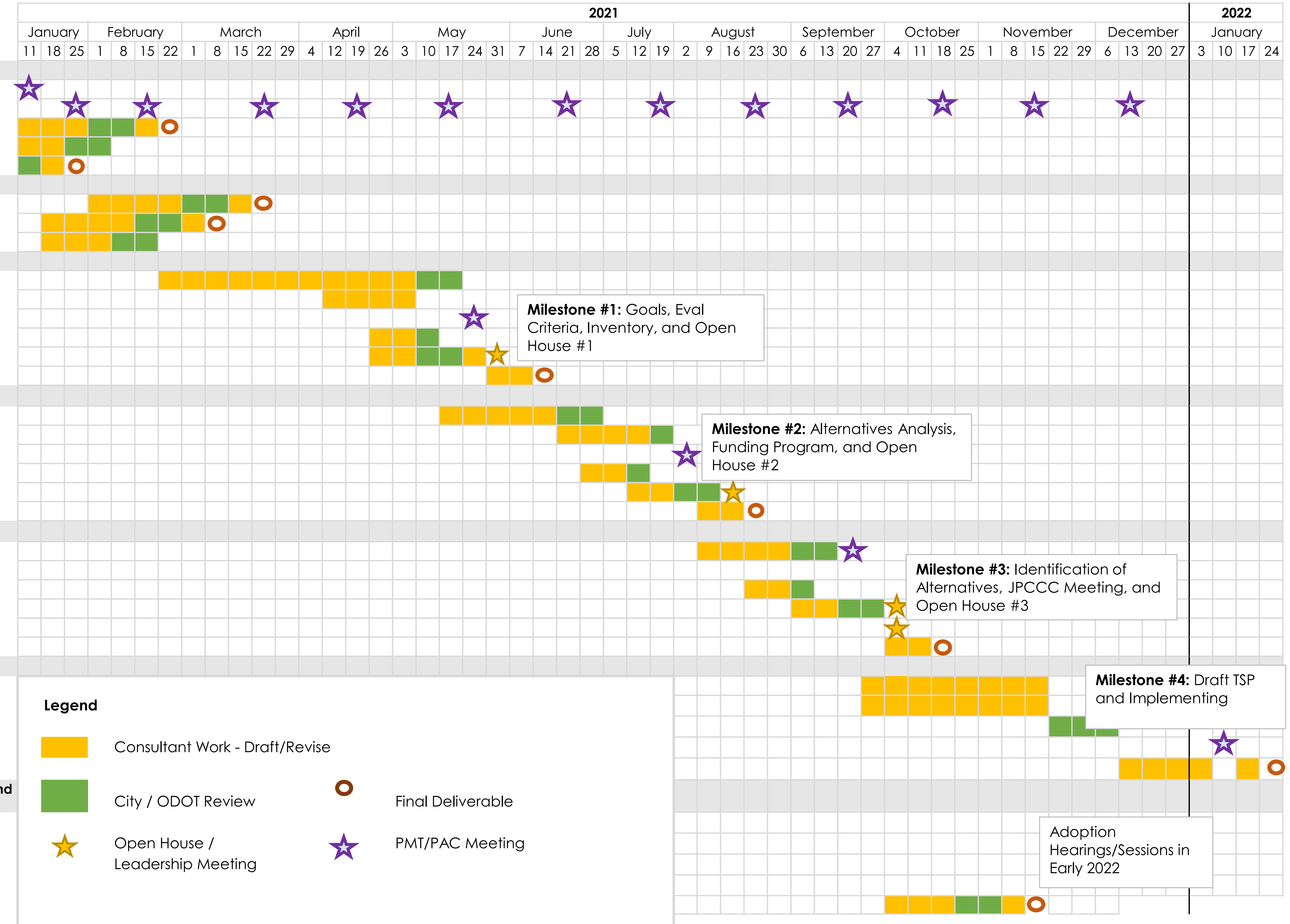
Cannon Beach TSP - REVISED 3/17/21

Task 1		**Project Management**
	1.2	Kick-off Meeting
	1.3	PMT Teleconferences (12)
	1.4	PICP
	1.7	Project Fact Sheet
	1.8	Refined Project Schedule
Task 2		**Plans and Policy Review**
	2.2	Tech Memo #1: Plans and Policy Framework
	2.3	Analysis Methodology and Assumptions Memo
	2.4	Draft TM#2: Goals, Objectives, and Evaluation Criteria
Task 3		**Transportation System Inventory and Existing Conditions**
	3.1	Draft TM#3: Existing Conditions Inventory and Analysis
		Parking utilization study
	3.2	PAC Meeting #1
	3.3	Task 3 Publicity materials (City lead)
	3.4	Open House and Workshop #1
	3.5	Final Tech Memos #2 and #3
Task 4		**Future Conditions and Alternatives Development and Analysis**
	4.1	Draft TM#4: Future Systems Conditions
	4.2	Draft TM#5: Alternatives Analysis and Funding Program
	4.3	PAC Meeting #2
	4.4	Task 4 Publicity materials (City lead)
	4.5	Open House and Workshop #2
	4.6	Final Tech Memos #4 and #5
Task 5		**Identification of Preferred and Cost-Constrained Alternatives**
	5.1	Draft TM#6: Preferred Alternatives
	5.2	PAC Meeting #3
	5.3	Task 5 Publicity materials (City lead)
	5.4	Open House and Workshop #3
	5.5	Joint Planning Commission and City Council Work Session #1
	5.6	Final Tech Memo #6
Task 6		**Draft TSP, Implementing Ordinances and Findings**
	6.1	Draft TSP
	6.2	Draft Implementing Ordinances
	6.3	Draft Findings review and comment (City)
	6.6	PAC Meeting #4
	6.7	Draft Adoption TSP, Implementing Ordinances, and Final Findings
Task 7		**Adoption Draft TSP, Adoptions Draft Implementing Ordinances and Final Findings**
	7.1	Joint Planning Commission and City Council Work Session #2
	7.2	Planning Commission Hearing
	7.3	City Council Hearing
	7.4	Final TSP and Final Implementing Ordinances
	7.5	Stakeholder Involvement/Comms Summary Report